IAPB Board of Trustees Meeting

September 20, 2012 (Sunday)

HICC, HYDERABAD (INDIA)

**MINUTES**

**Date & Time** September 20, 2012 (Sunday) 1530 - 1700

**Venue** Hyderabad International Convention Centre (HICC), Hyderabad (India)

1. Welcome

B. McMullan welcomed all trustees, particularly the new board members, and accepted apologies from those unable to attend (see appendix I).

The agenda was approved with no changes.

1. Opening Remarks from the Chairman

Following the welcome, B. McMullan noted the tight schedule for the meeting and moved swiftly to the agenda.

1. 9th General Assembly

B. McMullan introduced the item by saying that a more in-depth feedback discussion on the outcome, learning points and follow-ups of the 9th General Assembly will take place in the future. This agenda item was merely to provide trustees with the opportunity to raise any immediate issue which had not already been mentioned in the closing ceremony or throughout the Assembly.

Brief discussion ensued, including the following points:

* It was confirmed that the 10th General Assembly will take place in Africa (see agenda item 6.2 below);
* It was noted that an evaluation report on the Assembly will be put together by the executive team;
* It was suggested that for the next assembly it would be useful to have a pricing policy which encourages attendance from the wider region and not only the host country.

1. Governance
   1. Executive Committee members election

B. McMullan referred to the board paper 4.1 noting that there were three candidates for the two places on the Executive Committee reserved to board members: A. AlRahji, S. Resnikoff and K. Spahn. He noted that voting papers had been distributed at the start of the meeting and that advance votes from those unable to attend the meeting had been collected by the Company Secretary.

Secret ballot took place and J. Conlon and B. Labry collected the votes and proceeded with the counting.

In the meantime, B. McMullan noted that, regardless of the outcome of the election, he was keen to maximize the skills and commitment of board members beyond the formal means of committee membership and welcomed ideas and input from the board on how to do that. Discussion ensued, including the following points:

* Opportunity to look at how regional chairs elected co-chairs in their respective regions, and whether a more or less formal system was needed;
* Need to look at global-regional relationship in terms of trustees’ oversight and governance structure, particularly given the recent growth in regional capacity and activities.

B. McMullan thanked for the feedback and noted that the Executive Committee and Audit Committee will work together to address all the relevant points.

The results of the voting were then announced as follows:

* Dr. Abdulaziz AlRahji (IMPACT-EMRO) 16 Votes
* Dr. Serge Resnikoff (Vision CRC) 16 Votes
* Ms. Kathy Spahn (Helen Keller International) 16 Votes

B. McMullan noted how the results clearly indicated that each candidate was identically rated by the board as a valuable member of the Executive Committee and therefore proposed the following motion as a solution to the *impasse* –

RESOLUTION: To extend the places reserved for board members on the Executive Committee from two to three and consequently amend the terms of reference.

In Favour all, Against 0, Abstentions 0.

B. McMullan congratulated all the candidates on their election and all showed satisfaction with the final outcome.

1. IAPB Strategic Plan 2013-2016
   1. Process to develop the IAPB Strategic Plan 2013-2016

B. McMullan introduced the item noting that the discussion at the meeting was going to focus on the process, rather than the content, for the development of the next IAPB strategic plan.

P. Ackland referred to the board paper 5.1 outlining the proposed strategic plan process and noted the following points:

* Initial input on next priorities had already been sought from members and the wider General Assembly delegates at the Council of Members meeting and during the General Assembly;
* The intention was to involve a wide group of constituencies at different stages of the planning process, i.e. the Executive Committee, board, member organizations and executive team, with the aim to have the new plan approved at the April board meeting in Bangkok.

Discussion ensued, following which B. McMullan noted that there seemed to be agreement on the following key points:

* To use an external consultant to drive the process;
* To ensure wide involvement of IAPB members;
* Opportunity to stretch timetable for the approval of the plan to the September Board and Council meeting, so extending the process over 12 rather than 6 months.

All agreed.

ACTION: The Executive Committee to put forward a revised proposition for the process based on the discussion above.

1. Future Events & Meetings
   1. 2013 BOT & COM Meetings

B. McMullan noted the proposed dates for the 2013 meetings -

* April, Bangkok: 7th-9th Committee meetings; 10th-11th Board meeting.
* September, Accra: 15th-17th Committee meetings; 18th Board meeting; 19th-20th Council meeting.

It was noted that before dates were finalized, it would be opportune to check whether any clashes occurred with other international meetings where attendance from key board members may be required.

B. McMullan invited all trustees to inform the CEO and/or Executive Committee of any international meeting they believed IAPB should pay attention to and confirmed that the Executive Committee will be circulating final dates once possible clashes and/or opportunities to shorten meeting days have been taken into consideration at the first Executive Committee meeting.

With regards to the meeting locations, following a brief discussion on the opportunity to hold the September meeting in a francophone African country, Bangkok and Accra were confirmed as host cities respectively for the April and September meetings.

B. McMullan however noted the desire expressed by the board to deeper engagement with francophone Africa and confirmed that the Executive Committee will look into the matter.

* 1. 10th General Assembly

B. McMullan confirmed that that host region for the 10th General Assembly will be Africa. He noted that the Secretariat will liaise with the relevant regional chair and come back to the board with a clear proposal on host country options as well as criteria which to base final decision on.

1. Any Other Business

The issue of uncorrected presbyopia, which added to the 285 million of visually impaired people worldwide, was raised in view of the current lack of strategies as to how to address the problem, for example through the establishment of a dedicated programme committee or extension of the remit of an existing one.

There being no other business, the meeting was declared closed.

**Appendix I**

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| **ATTENDING** | |  |  | | |
| **Trustees** | | | **Observers** | | |
| **IAPB Officers** | | | **Members** | | |
| 1 | Mr. Bob McMullan (President & Chairman) | | 1 | Mr. Phillip Albano (LCIF) | |
| 2 | Mr. Johannes Trimmel (Vice President) | | 2 | Mr. David Allen (RNIB) | |
|  |  | | 3 | Mr. William Felch (ICO) | |
| **Group A Members** | | | 4 | Mr. Dominic Haslam (SS) | |
| 3 | Dr. Abdulaziz AlRajhi (IMPACT-EMRO) | | 5 | Ms. Lindsey Washburn (ICO) | |
| 4 | Dr. Robert Chappell (WCO) | | **IAPB Office** | | |
| 5 | Mr. Brian Doolan (FHF) | | 6 | Mr. Peter Ackland (CEO) | |
| 6 | Prof. Allen Foster (CBM) | | 7 | Ms. Joanna Conlon (Director of Fundraising) | |
| 7 | Prof. Brien A. Holden (BHVI) | | 8 | Mr. Alessandro Di Capua (Membership Manager) | |
| 8 | Dr. Adrian Hopkins (MDP) | | 9 | Ms. Blandine Labry (Financial Controller) | |
| 9 | Dr. Serge Resnikoff (Vision CRC) | |  | | |
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| **Group B Representatives** | | |  | | |
| 10 | Mrs. Kathy Spahn (HKI) | |  | |  |
| **Regional Chairs** | | |  | |  |
| 11 | Dr. Juan Batlle (Reg. Chair, Latin America) | |  | |  |
| 12 | Dr. Taraprasad Das (Reg. Chair, South East Asia) | |  | |  |
| 13 | Prof. Richard Le Mesurier (Reg. Chair, Western Pacific) | |  | |  |
| 14 | Prof. Kovin Naidoo (Reg. Chair, Africa) | |  | |  |
| 15 | Prof. Janos Nemeth (Reg. Chair, Europe) | |  | |  |
| 16 | Prof. Louis Pizzarello (Reg. Chair, North America) | |  | |  |

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| **APOLOGIES** | |  |
| **Trustees** | | |
| 17 | HRH Prince Abdulaziz Ahmad Abdulaziz Al Saud (Reg. Chair, Eastern Mediterranean) – *proxy to A. AlRahji* | |
| 18 | Dr. Danny Haddad (ITI) – *proxy to K. Spahn* | |
| 19 | Dr. Caroline Harper (SS) | |
| 20 | Mr. Arnt Holte (WBU) | |
| 21 | Ms. Jenny Hourihan (ORBIS) | |
| 22 | Dr. Michael Kaschke (Carl Zeiss) | |
| 23 | Mr. Stephen King (RNIB) | |
| 24 | Mr. Adrian Poffley (Treasurer) | |
| 25 | Mr. Sid L. Scruggs III (LCIF) | |
| 26 | Prof. Bruce E. Spivey (ICO) – *proxy to K. Spahn* | |

**Appendix II**

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| **BOT Discussion Agenda – 20th September (Thursday)** | | | |
| 1530 – 1535 | **1.** | **Welcome** | R. McMullan |
| 1535 – 1545 | **2.** | **Opening Remarks from the Chairman** | R. McMullan |
| 1545 – 1600 | **3.**  3.1 | **9th General Assembly**  Feedback discussion | R. McMullan |
| 1600 - 1620 | **4.**  4.1 | **Governance**  Executive Committee members election [attached] | R. McMullan |
| 1620 – 1635 | **5.**  5.1 | **IAPB Strategic Plan 2013-2016**  Process to develop the IAPB Strategic Plan 2013-2016 [attached] | P. Ackland |
| 1635 - 1645 | **6.**  6.1  6.2 | **Future Events & Meetings**  2013 BOT & COM Meetings   * 7-11 April 2013, Bangkok: Board Meetings * 15-20 September 2013, Africa region: Committee, Board (15-18) and Council (19-20) meetings   10th General Assembly | R. McMullan |
| 1645 - 1700 | **7.** | **Any Other Business** |  |