2030 IN SIGHT LIVE MEXICO | IAPB

ABSTRACT SUBMISSION GUIDANCE

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The Programme Committee for 2030 IN SIGHT LIVE warmly invites abstract submissions for rapid fire and poster presentations at the event, on 26th & 27th June 2024 in Mexico City.

This unique global gathering is dedicated to addressing one of the world's greatest challenges - ensuring universal eye health. The Mexico programme will delve into various facets of this challenge, aiming to collectively end avoidable sight loss by 2030.

Under the theme 'Act Today, Transform Tomorrow,' our programme explores how we can leverage our collective expertise, innovation, and dedication to steer a transformative path towards universal eye care access.

The 2030 In Sight Strategy is our decade-long mission to end preventable sight loss and ensure universal eye care by 2030. We focus on elevating vision, integrating eye health into healthcare systems, and activating market change. Learn more on the 2030 In Sight page. We welcome the submission of abstracts relevant to one of the programme streams, which is "Driving Progress for 2030 In Sight". Abstract submissions are accepted in English, Spanish, or Portuguese under ELEVATE, INTEGRATE, and ACTIVATE.

Deadline, Review and Acceptance

Abstracts are due by Monday 4th March 2024 at 23:00 ET. Submissions are via the online portal only.

Submissions will be reviewed by the 2030 IN SIGHT LIVE Abstract Review Team and primary authors will be notified if an abstract has been accepted or declined in early April.

Presentation Types

Abstracts can be submitted for the following presentation formats:
- In person rapid fire presentations
- In person author represented poster display

General Submission Guidance

Please read the following guidance carefully before starting your submission.

Important notes before you start:
- Abstracts should describe original work. Previously published or presented abstracts will not be accepted.
- You do not need to register to submit an abstract but if your submission is successful, you will need to register and pay the applicable fee to attend 2030 IN SIGHT LIVE; all presenters will need to cover their own travel, expenses, registration, visa and accommodation costs.

Questions?
For questions related to abstract submission, please email events@iapb.org

STEP BY STEP SUBMISSION GUIDANCE

Getting Started

Log in and create a new profile. Go to Submissions and 'add new' to create your submission. The Abstract Portal will enable you to work on your Abstract Submission online: you will be able to continue editing your document as long as you press "save & continue later" as you go and only press "save & submit" when it is final.

Creating Your Submission – Submission Overview Section

The theme for poster and rapid fire presentations is "Driving Progress for 2030 In Sight".

2030 In Sight is our ten-year mission to end avoidable sight loss and ensure eye care for everyone by 2030. With this approach, we will ELEVATE vision as a fundamental, economic, social and development issue, INTEGRATE eye health in wider health care systems and ACTIVATE consumer demand and market change. More information on 2030 In Sight is available here. Following the strategy pillars, ELEVATE, INTEGRATE and ACTIVATE, the abstract submissions are accepted in these three groups in English, Spanish or Portuguese.

Language

To start the submission process, please choose the language your abstract will be submitted and presented in:
- English
- Portuguese
- Spanish

Submission Subgroup Themes

This field is required to assist in grouping similar themes together for presentation and the review process. Select the most appropriate subgroup, representing your work, from the below table.

Key Theme	Driving Progress to 2030 IN SIGHT		
Strategy Pillars	Elevate EN / Elevar ES / Elevar PT	Integrate EN / Integrar ES / Integrar PT	Activate EN / Activar ES / Ativar PT
Description	Embed vision as a fundamental, economic, social and development issue	Incorporate eye health in the wider systems	Drive patient, consumer, and market change
Subgroups by Theme	Embracing the Sustainable Development Goals	Equity & Diversity	Changing behaviours and activating demand
	Funding models, financing and partnerships	Innovation and Technology	Market forces and spectacle supply
	Influencing political will, policy, and systems change	Integrated People Centered Eyecare	Public - Private partnerships
	The case for eye health: prevalence, burden, social & economic cost and benefit	Universal Health Coverage - achieving global eye health targets	
		Workforce development	

This will appear as a dropdown list in the submission form:
- Activate - Changing behaviours and activating demand
- Activate - Market forces and spectacle supply
- Activate - Public - Private partnerships
- Elevate - Embracing the Sustainable Development Goals
- Elevate - Funding models, financing and partnerships
- Elevate - Influencing political will, policy, and systems change
- Elevate - The case for eye health: prevalence, burden, social & economic cost and benefit
- Integrate - Equity & Diversity
- Integrate - Innovation & Technology
- Integrate - Integrated People Centered Eyecare
- Integrate - Universal Health Coverage - achieving global eye health targets
- Integrate - Workforce development

Geographic Focus
Select the geographic focus of your work:
- Global
- Regional
- Country focused

[Conditional Field if 'Regional' Selected]
Please select which of the following regional locations your submission is most relevant to. (You can highlight multiple regions by pressing CTRL (PC Users) COMMAND (Mac Users) as you click on the region with your mouse)

Nb. Please visit here for descriptions of the IAPB regions which are based on the WHO regional offices. Please refer to the following WHO country lists to check for WHO Geographical Regions here.

- Africa
- Eastern Mediterranean
- Europe
- North America
- Latin America
- South East Asia
- Western Pacific

[Conditional Field if 'Country' Selected]
Please select which of the following countries your submission is most relevant to.

Nb. This field is not for your nationality or place of residence.

Author Details Section

Presenting Author's Name
Enter name and title of the presenting author as you wish it to appear in the Programme. Please Use Title Case not CAPS. For example, Professor Zoe Springer.

Presenting Author's Email
Enter the presenting author's email. Please note, all future correspondence pertaining to your abstract will be sent to the email address on your registered Submission Profile.

Presenting Author's Personal Data

Gender, diversity and inclusion are key themes at IAPB Events and we believe it is important that the participation of our speakers also reflects these themes. While the next set of questions are not mandatory, they will help us understand our speaker mix better. Please do fill them in if you are comfortable sharing this information with us.

Co-authors

List full names of a maximum of 5 co-authors by clicking on "Add new" above this box. Please provide the names and any titles of co-authors in the order you would like it to appear on the programme, promotional material, official acknowledgement of participation and on the Conference App. The order can be adjusted using the arrows underneath the Full Name. Use Title Case not CAPS, eg. Dr Amy Wu, Joel Laurent and include their Organisation which is a mandatory field.

Nb. this field is not required if you are the sole author.

Affiliation

List the presenting author's affiliation / s with any Hospital / Institute / University / Organisation.

FINANCIAL INTEREST DISCLOSURE

Disclose financial interest / commercial relationships by checking the appropriate checkbox.

- Do you have any Financial Interest or Commercial Relationships to disclose on submitting this abstract? No / Yes

Registration & costs

Check the box to confirm that if your submission is accepted, you will register and cover your own travel, expenses, visa, registration and accommodation costs.

- I understand that should my submission be accepted, I will need to register and cover my own travel, visa, registration and accommodation costs.

General Guidance For Abstract Submission – Abstract Submission Details Section

Title

Enter the title of your abstract in the box in ENGLISH as you want it to appear on the Conference App. The following guidelines apply:

- Limit abstract title to 150 characters including spaces.
- Use capital letters for the initial alphabets (Title Case) only. For example, Outcomes from Cataract Surgery in the Western Pacific.
- DO NOT include author names in the title field. Each author's name MUST be entered in the 'Creating your Submission Section'.

[CONDITIONAL FIELD for Spanish and Portuguese submissions]

Portuguese Or Spanish Titles:

If you are not submitting in English, please enter the title of your abstract in the box in your presentation language if Spanish or Portuguese.

Format & Content

Abstracts should be organised in the following format as follows:

- Context: Describe the context or problem addressed (100 words maximum).
- Intervention / Method: Explain the intervention or project (100 words maximum).

- Outcome / Results: Share findings or lessons learned (150 words maximum).
- Implications / Conclusions: Discuss broader implications for international development / achieving 2030 In Sight Strategy (100 words maximum).
- Key Insights: Summarize three key takeaways (100 words maximum).

Note: In the results section, summarise the results presenting sufficient details to support the conclusions (it is not acceptable to state "The results will be discussed").

When entering the content for the body of the abstract follow these guidelines:

- Submit in the presentation language (ENGLISH / SPANISH / PORTUGUESE)
- Maximum word limit for the body of the abstract is 550 words.
- Use numerals for numbers.
- Use only very well-known abbreviations e.g. WHO, VA, DR. If you must use other abbreviations, where possible please explain them the first time they appear.
- Do not use symbols.
- Do not identify yourself or your institution in the text.
- Do not include any figures, tables, charts, references, or illustrations.

Presentation Preference
Select one presentation preference:
- Either Rapid Fire or Poster Presentation
- Rapid Fire Presentation only
- Poster Presentation only

Before submitting:
Thoroughly examine your abstract for typographical errors, misspellings, and improper hyphenation. Such mistakes will stand out in the published abstract, and it is your duty to ensure accuracy in both your abstract and the final content on the event app.

Review Criteria

Abstracts will be considered as candidates for either in person rapid fire or author-attended poster sessions. Once an abstract is accepted, the 2030 IN SIGHT LIVE Abstract Review Group will determine whether it is more appropriate for an oral or poster presentation.

Each abstract will be reviewed according to the following 5 criteria:

1. Relevance
2. Clarity & Structure
3. Innovation & Originality
4. Methodology
5. Results & Impact

Relevance:
- Does the abstract address a relevant and significant issue in global eye health?
- Does it contribute valuable knowledge or lessons to the field of global eye health (or achieving 2030 In Sight)?

Clarity & Structure:
- Does the argument follow the prescribed structure?
- Is the context clearly defined, and is the problem well-articulated?
- Does it effectively convey the key points without unnecessary details?

Innovation & Originality:
- Does the work present new, unique, or innovative evidence, approaches, solutions, or insights?
- Is the content original, or does it provide a unique perspective on a common issue?

Methodology:
- Does the method or approach used make sense and is it suitable?
- Is there a clear explanation of how the methods used?

Results & Impact:
- Are the results or outcomes clearly presented?
- Does the abstract discuss the broader impact or implications of the findings?
- Does the abstract include thoughtful reflections on the results or lessons learned?

Each of these 5 evaluation criteria will be assigned a score of from 1 to 5 points, using an approximate scale of: 5 = excellent, 4 = very good, 3 = good, 2 = fair, 1 = poor. Thus, each abstract can receive a total score in the range from 1 to 25 points. Final scores will be adjusted to account for variability among reviewers.

Changes & Final Submission

The Abstract Portal will enable you to work on your submission online. You will be able to continue editing your document through until Monday 4th March at 23:00 ET as long as you press "save & continue later" as you go and only press "save & submit" when it is final. After re-checking your completed submission, please submit the form. A hard copy of the submitted abstract is NOT required for submission.

Withdrawal
You will also be able to withdraw the abstract by deleting it, but please note that once deleted the system does not keep a copy of the abstract submission. If you later decide to go ahead with the withdrawn abstract you will need to resubmit from the beginning.
If you decide to withdraw your abstract after the deadline, please inform us by emailing events@iapb.org at your earliest convenience.

AUTHOR AGREEMENTS

By submitting an abstract, the author confirms and agrees to the following:

- All authors approve submitting this work for presentation.
- The authors have done the work reported in the abstract and take full responsibility for the contents.
- The 2030 IN SIGHT LIVE Programme Committee reserves the right to determine the format of the presentation (oral presentation or poster).
- The authors agree to confine their presentation to the topic in the abstract.
- The presenting author should attend 2030 IN SIGHT LIVE in Mexico to present the abstract if selected for the programme.
- The presenting author should immediately notify the 2030 IN SIGHT LIVE Programme Committee if they are unable to join the event in person or if the presenting author must be changed.
- If an individual replaces the presenting author, that individual may not be the presenting author of another submitted abstract.
- The author is responsible for using correct grammar and spelling but the Programme Committee reserves the right to edit abstracts for grammar and spelling.
- The author is responsible for preparing the final poster or rapid fire presentation in their chosen language (English / Spanish / Portuguese). All poster authors are responsible for printing, transporting and displaying their posters according to the guidelines. If they would like to reach a wider audience, we recommend that they provide an English digital version of their content that we will aim to display on the Conference App.

Publication

Abstracts will be published electronically in a searchable database on the IAPB website for reviewing purposes. No printed abstract book will be produced.

Review

Abstracts will be reviewed for their structure, content, perceived value to 2030 IN SIGHT LIVE delegates and degree of innovation. All decisions are final.

Registration and Travel Costs

All confirmed presenters will be required to register for 2030 IN SIGHT LIVE no later than **15th May 2024**. All successful presenters will be eligible for the relevant Early Bird price; for details on student prices please visit the event website.

According to the policy of the IAPB and 2030 IN SIGHT LIVE, all participants in the programme will be responsible for their own registration fees, hotel, visas, and travel expenses. Since all participants, including those in leadership positions are covering their own expenses, we regret that we cannot waive registration fees or cover expenses for any participant in the programme, including Convenors, Chairs, Speakers, or Participants.

Key Dates:

- Abstracts are due by **MONDAY 4th March, 23:00 ET** via the 2030 IN SIGHT LIVE Portal.
- Successful proposals will be notified by email in early April.

- We ask all successful submitters to please confirm and accept via email by **SUNDAY 14th April**.
- All successful submitters must register for 2030 IN SIGHT LIVE and check the final description for online marketing via the App (Submission Title, Presenter Name & Brief Overview) by **WEDNESDAY 1st May** latest.
- The final deadline for uploading digital content and rapid fire presentations is **FRIDAY 7th June**.