

## IAPB Executive Committee

### 6<sup>th</sup> December 2013 – Teleconference

**Time -** 13:00-14:00 London time

**Venue -** Tele-Conference

**Attending -** Chair: Bob McMullan (BM)

Member(s): Johannes Trimmel (JT); Adrian Poffley (AP); Kathy Spahn (KS); Abdulaziz AlRahji (AA); Serge Resnikoff (SR)

In attendance: Peter Ackland (PA); Blandine Labry (BL); Alessandro Di Capua (ADC)

## MINUTES

### 1. Minutes of the last meeting and matters arising

Minutes of the previous meeting were approved. There were two matters arising:

- AP reported on the World Bank personnel changes informing that a new Director of Health was to be appointed early in the new year. It was agreed to wait till the appointment was made before discussing a new engagement strategy;
- BM reported that no meeting had been scheduled yet with Oleg Chestnow at WHO, however contacts have been made with I. Kocur to frame an agenda for the meeting. He also informed the committee that a meeting between him, PA and Helen Clark, Administrator of the United Nations Development Programme, was scheduled for January.

### 2. Update on Global Action Plan implementation

The following update on activities for the implementation of the GAP was provided:

- A regional plan for universal eye health had been agreed in West Pacific, and a regional meeting had also just been held in Congo for the Africa region. EMRO and SEA will respectively follow in January and April;
- A proposal was being developed to create a pot of funds to facilitate the GAP implementation at country level, looking at activities such as RAABs, EHSAs, national plans development and building of local monitoring and advocacy bodies/committees.

**ACTION:** PA to share finalised proposal at next EC meeting

- Approaches have been made with CEOs of major NGOs to frame the remit and start activities of the IAPB Action Plan Work Group, with the idea of finalising the first set of tasks in January and hold the first face-to-face meeting in Singapore in March.

### 3. Update on Membership & Governance Review

It was reported that the consultant had commenced work on the review by interviewing a number of key informants to help with the initial framing of the issues. An initial paper was to be finalised before the end of the year to be considered by the Committee before wider circulation.

### 4. Latest 2013 Management Accounts and latest 2014 Budget Forecast

AP noted the current reserves position for the end of 2013 (US\$700K+), which was better than forecasted earlier in the year, and well above the revised threshold of US\$575K.

He noted that the plan was to slowly draw down the surplus reserves to fund key activities during the 2014 exercise.

He informed the committee that a revised management accounts format was being developed to help better match finance figures to strategy.

### 5. Changes to IAPB Africa Directors and Registration

BA tabled the following resolutions in relation to recent changes to the governance of IAPB Africa:

- The Executive Committee is asked to receive the resignation of Daniel Etya'ale as a director of the IAPB branch in South Africa. (Awaiting formal letter)
- The Executive Committee is asked to appoint Ronnie Graham as a director of IAPB branch in South Africa.
- The Executive Committee is requested to authorise the change of registration address from the University of Cape Town to BHVI office in Durban (where both Ronnie Graham and Neebha Budhoo are based).

JT moved the resolutions, seconded by KS.

In Favour all, Against 0, Abstentions 0

## **6. Appointment of new Director for the Trading Subsidiary**

It was noted that following the resignation of S. King from the IAPB board (albeit not from the Trading Subsidiary) there was not currently a representative of the board on the list of IAPB Trading directors.

It was clarified that given that the Charity was the sole shareholder of the Trading Subsidiary there was no risk of lack of control or oversight even if no trustee was also a director.

In any case enquiries will be made with UK-based trustees to assess whether any was willing to become a director of the trading subsidiary.

## **7. COM2014 dates and location**

The dates of the next Council of Members meeting were agreed as follows:

19 September – Board Committee meetings

20 September – Council Workshops

21 September – Board (AM) / Council & AGM (PM)

## **8. New membership applications**

New membership applications from the International Pediatric Ophthalmology and Strabismus Council and Shandong Shierming Eye Hospital were approved.

## **9. Approval of 2014 salaries**

This agenda item was discussed by the committee in the absence of staff.

Post-meeting note: the Executive Committee approved the recommendations with regard to salaries as presented on Friday.

## **10. Next meeting**

The next meeting will be held in January. Date to be confirmed in due course.