

Light for the World is an international disability and development organisation whose vision is an inclusive society where no one is left behind. We enable crucial eye health services and help empower people with disabilities in some of the poorest regions of the world.

Our programs include:

- Eyesight – preventing blindness and promoting eye health for all
- Education – ensuring children with disabilities receive quality, inclusive education
- Empowerment – advocating for the health and rights of people with disabilities in their societies and within development efforts

We focus on the poorest and hardest to reach because that's where we will have the biggest impact. We create change through local people, organisations and structures because we want our impact to last.

We are in the process of expanding our team and looking for a committed

## **Monitoring, Evaluation & Learning Coordinator (m/f/nb)** **Vienna, Austria**

### **Role profile:**

You will be primarily responsible for driving and further developing the Monitoring, Evaluation & Learning (MEL) strategy of Light for the World. A special emphasis shall be laid on the management and analysis of quantitative data collected as part of routine and special monitoring and evaluation processes.

You will report to a Programme Manager and will work closely with all members of the internal and international Monitoring & Evaluation Work Group.

Your key responsibilities will include:

- Lead and guide the development and implementation of the MEL strategy
- Develop MEL frameworks for country and thematic programmes
- Develop and coordinate implementation of data collection tools and processes
- Raise quality of routine monitoring data collected at our Country offices
- Manage data storage systems and consolidation of data from different sources and countries
- Verify, code and clean large data sets
- Analyse data and generate reports
- Contribute to the preparation of professional papers, research and donor reports, presentations, articles and proposals
- Design, conduct or accompany quality process and outcome evaluations
- Build internal and partner capacity in M&E
- Act as key contact person for data-related requests

The position is based in Vienna, Austria and requires a work permit for the EU.

### **Your profile**

- Masters' degree in Monitoring & Evaluation, Statistics, Economics, Research Psychology or related disciplines
- Minimum of 4 years' experience, preferably in international development, in a role which explicitly involved evaluation design, quantitative data management and analysis in a statistical package as well as coordination of programme or organizational level MEL activities

- Knowledge, skills and experience in evaluation design, quantitative data collection, data management, coding / cleaning (preferably in STATA) and analysis, report writing and editing, visual presentation of research and evaluation findings
- Demonstrated experience of independently analysing large data sets using a statistical software (essential!)
- Willingness and ability to travel internationally including to our Country Offices in Africa
- Excellent written and verbal communication skills in English. German, French, Portuguese or Spanish would be an advantage.
- Good inter-personal skills with an ability to build relationship in a dynamic multicultural environment
- Very good Excel skills and proficiency in other MS Office suite applications (Word, Outlook, PowerPoint)
- A personal interest in international development and human rights and commitment to Light for the World's mandate and values

#### **What we can offer as an employer:**

We are offering an outstanding opportunity to bring about change through an international development organisation with strong expertise and a growing profile. We are committed to giving our colleagues space to explore new directions, test new ideas and to excel as individuals through and with their team. We are a professional team that strives towards continuous development. We believe in participatory leadership and expect you to contribute your expertise and ideas. We believe that learning from mistakes is an important way of developing and put emphasis on our culture of learning.

For this position an annual gross salary of approximately EUR 40.000,- (40hrs/week) commensurate with qualifications and experience is foreseen. Entry date: as soon as possible.

We are looking forward to receiving your application **by August 4<sup>th</sup> 2019** at the latest. Please apply **exclusively online via our application tool** under [www.light-for-the-world.org/work-with-us](http://www.light-for-the-world.org/work-with-us). A complete CV and a letter of motivation are important parts of this. Please also refer to the salary information and let us know why you would like to join our team and why you consider yourself suitable.

**We strongly encourage people with disabilities to apply for this position.**

Light for the World International  
Niederhofstraße 26, A-1120 Vienna, Austria.