IAPB Executive Committee

29th March 2015 – Dubai

Time - 10:30-12:30 local time
Venue - Al Dhiyafah 1+2 (3rd Floor), Crowne Plaza Dubai Hotel
Attending - Chair: Bob McMullan
Member(s): Johannes Trimmel; Adrian Poffley; Serge Resnikoff; Kathy Spahn; Jennifer Gersbeck; Neil Murray
In attendance: Peter Ackland; Joanna Conlon; Elizabeth Tinsley; Alessandro Di Capua

Agenda

1. Minutes of last meeting
   Approved.

2. Welcome new members
   B. McMullan opened the meeting by welcoming the newly elected members of the committee.

3. Update from Regional Taskforce
   J. Trimmel reported on Regional Taskforce meeting the day before in Dubai.
   - Proposal to stay global and not create legal entities in regions;
   - Membership to remain only global (no regional membership)
   - Retaining current regional make-up aligned to WHO (with possibility to add ad-hoc sub-regional structures left open as per point below)
   - Regional roles should include: support regional strategy implementation, partnership, mobilise membership and facilitate membership joint action locally
   - Unresolved issues:
     o What system, if any, to set up IAPB country and/or sub-regional structure?
- Regional Chairs representation on board.

The Executive Committee decided to back proposal for Regional Chairs to stay on the board and submit the other proposal and issues to be discussed by the board.

4. Any other BOT agenda item for discussion
Discussion ensued around due diligence for new members, in particular what systems are in place to ensure new members don’t abuse IAPB (or VISION 2020) brand (the latter being also often identified with WHO).
  • K. Spahn mentioned self-certification process implemented at Interaction.
  • It was noted that the risk of a member going ‘rogue’ and using approaches not in line with IAPB’s ethos is an organisational risk and as such is monitored by Audit Committee as part of risk register.
  • It was noted that it may be opportune for IAPB to have a number of key policies in place clarifying which approaches would not be acceptable for IAPB membership.

5. Finance
A. Poffley confirmed positive discussions at Audit Committee about audit and that once again outcome was a clean bill of health from the auditors.

It was also noted that mandate of Chair and members of the Audit Committee ends in March 2016 and consequently there was a need to ensure a smooth transition. Chair of Audit Committee and Treasurer would discuss about possible replacements.

6. Council of Members 2015 draft schedule
The draft COM 2015 schedule was presented, for board approval the day after

7. Board meeting 2016 dates
It was proposed to hold the 2016 BOT meeting alongside MEACO. Due to a clash with ARVO the best option would be immediately after MEACO, and, pending regional approval, this would be proposed to the Board.

8. AOB
None
9. Closed session.

With the exception of the CEO, other staff left the meeting. A. Poffley and P. Ackland briefed the EC on the latest position regarding the tax issues arising from the incorrect treatment of tax credits for employee pension contributions and childcare vouchers and the outcome of recent conversations with the auditors and the audit committee. IAPB had already informed HMRC of the errors and made a payment of the tax owed according to the calculations made by our Head of Finance and our auditors. The EC agreed with the proposal to seek to retrieve the underpaid tax from the individual pension pots as discussed and agreed in principle with the staff. This arrangement will depend on confirmations from HMRC and the pension providers. With regard to the child care vouchers it was agreed that given the circumstances of the mistake which was IAPB’s, the risks to the organisation should the employee challenge us and the potential negative impact upon the individuals motivation that IAPB should meet this cost. A. Poffley was asked to convey this decision to the audit committee.