

Data Officer (Vision Atlas)

Role Profile

Hours of Work:	Full time (37.5 hours per week)
Contract:	Fixed term contract to December 2025
Location:	Remote (to be based in either India or South Korea). Must be regularly available for online meetings during daytime AEST and BST.
Salary:	Dependant on location and experience
Reporting to:	Senior Knowledge Manager

About Us

IAPB is the overarching alliance for the global eye health sector, dedicated to eliminating the global vision crisis. A global network spread across 100+ countries, of the most brilliant and committed non-profits, philanthropists, public and private organisations.

IAPB, on behalf of its network, holds trusted relationships with the United Nations and World Health Organisation. No one else is operating under this same model with the same reach. There are 1.1 billion people living with sight loss because they don't have access to eye care services. We are make the case loudly and repeatedly that eye health is not an optional extra. It is vital to everything, for everyone.

Our income and impact have both increased in recent years and with a new 3-year plan, we are accelerating our work and impact further. IAPB is a growing and successful international organisation registered in the UK with a dedicated staff team located around the world.

Overview of Role

We are seeking a highly motivated and detail-oriented Data Officer to join our global eye health team. In this role, you will be instrumental in data collection programs for the Vision Atlas, a key component of our efforts to connect knowledge and provide robust, sector-wide data and evidence. This data is essential for advocating for eye health, supporting all activities, and monitoring progress on the 2030 In Sight strategy.

This is an exciting opportunity for an experienced professional to contribute significantly to global eye health initiatives and help shape the future of the Vision Atlas.

Key Responsibilities

You will be responsible for ensuring the accuracy, integrity, and comprehensiveness of data collection, playing a vital role in supporting global eye health. This role involves directly collecting data through interviews with key informants in member states, coordinating member mapping, monitoring country progress, and managing content.

Additionally, you will produce insightful reports that inform strategic decisions and drive the success of the Vision Atlas and the 2030 In Sight strategy. Your expertise in data collection and management will be essential in advancing the mission of improving eye health worldwide.

Specifically:

1. **Member Mapping:** Coordinate and contribute to the accurate and comprehensive mapping of member organizations across all regions, ensuring that the data is up-to-date and reflective of the global landscape.
2. **Country Progress Monitoring:** Coordinate data collection, analysis, and reporting of country-level progress data globally, contributing to the assessment and evaluation of progress in global eye health.
3. **Content Management:** Coordinate the development, curation, and dissemination of content for the Vision Atlas, ensuring alignment with organizational goals and the 2030 In Sight strategy.
4. **Reporting and Dissemination:** Prepare and deliver detailed reports on data and content.

Skills and Experience Required

The ideal candidate will possess expertise in data collection and management, particularly within global health initiatives, with strong skills in project coordination, data analysis, and effective communication across diverse teams and regions.

- Experience in conducting in-depth interviews with stakeholders, including key informants in member states, to gather accurate and meaningful data.
- Demonstrated strong cross-cultural interpersonal skills, with the ability to build rapport, facilitate open communication, and extract valuable insights during interviews.
- Proven ability to engage effectively with diverse stakeholders
- Proficiency in gathering, quality assurance and interpretation of data, particularly through direct interviews and surveys.
- Ability to work effectively with diverse teams and stakeholders in a global context.
- Proficiency with data management tools, databases, and relevant software.
- Bachelor's degree in a health-related field.
- A minimum of three years of experience of working in a health or health research related role.

Corporate Competencies Required

- Demonstrates integrity by modelling the IAPB's values, behaviours and ethical standards
- Promotes the vision, mission and strategic goals of IAPB

Why work with us?

- Work for purpose, know that your work contributes to creating a world where no one is needlessly visually impaired, where everyone has access to the best possible standard of eye health; and where those with irreparable vision loss achieve their full potential.
- IAPB is an equal opportunity employer with a candidate selection policy that encourages diversity and inclusion.

Application

All applicants should submit a cover letter and CV including details of current salary / salary expectations and notice period to:

Director of Knowledge Management, Jude Stern

HR@iapb.org

Closing Date: 9th June 2025

Due to the volume of applications received, we are unable to respond to everyone. If you have not heard from us within 28 days, please assume your application has been unsuccessful.